Guidelines for Requesting Umpires for Team Training at International Events

As per the World Netball Deployment of Umpires and Umpires Appointment Panel (UAP), Umpires and UAP should arrive in time for recovery from travel before the first event match (length of time will be governed by time zones travelled). They are not required to arrive in time for practice matches but should be available for these after arrival and recovery with the timing and frequency of their involvement monitored by the UAP. Please refer to the Event Organiser for the process to request Umpires for Team Training.

Information that should be provided about any practice matches or team training sessions:

- What times umpires will be required/specific time in session that umpires are required if this differs from start time of session, including the duration of time the umpires are required within that session.
- What activities umpires are expected to be involved in, including the specific nature/context of a session (for example, will it be full match play or half/full court fully contested drills) and if there is anything you would like the umpires to focus on.
- What are the intended purposes and outcomes for the session and do you need any question and answer (Q&A) time with the Umpires and/or the UAP.
- Location and time of when the Umpires and UAP will be collected to travel to and from the session.
- Process of communicating changes or cancellations for sessions.

Please do your utmost to provide as much information as you can so Umpires and UAP are able to attend a session. Without this it may not be possible for them to attend.

Items to consider:

- The performance and well-being of umpires at international competitions is just as important as that of teams. In respect of this principle:
    - Sufficient time for Umpires and UAP to recover from travel, and prepare for an event, must be maintained. Umpires and UAP are not obliged to accept all requests for attendance at training sessions and may decline requests to ensure appropriate rest and prioritise mental and physical welfare.
    - Reasonable notice of any request for umpire attendance at a training session must be given (at least 24 hours). This also allows teams to make alternative arrangements, in the event that umpire attendance is not possible.
    - UAP must be involved in allocation for any sessions and should be present at all sessions.

    - The number of requests for attendance at training, and the duration of time requested for attendance, must be reasonable.
    - Umpires will not be available to attend training sessions on the day of any match.
    - Any changes or cancellations to sessions must be communicated well in advance, through liaison with UAP via Event Organiser/country nominated contact.
    - Reliable transport has to be organised and provided, in line with the agreed times for arrival and departure at the training/session venue.
- Should teams(s) not attend an arranged session without good reason, and without providing adequate notice, further requests for attendance may not be considered.
- To ensure a respectful and productive environment, we require everyone to adhere to our standards of courtesy and professionalism. Should there be instances where these aren't met, it might affect future attendance requests or lead to action under the WN codes of conduct.