International Netball Federation
Nominations Committee – Independent Member

The Nominations Committee is authorised by the International Netball Federation (INF) Board of Directors (the Board) to conduct its business in accordance with its Terms of Reference.

The Committee is advisory and will make recommendations to the INF Board to assist INF achieve its vision, values and strategic goals through the recruitment of suitably qualified individuals to the INF Board and Committees.

Role Purpose

As part of the Nominations Committee you will:

- assist the Board with the appointment of Board, Committee members and other roles in line with the INF Articles of Association, Board Governance Policy and the relevant Terms of Reference.
- Define, review and recommend policy and procedures for recruitment, including selection, appraisal, retention, removal and retirement of Directors, Committee members and other roles including managing and monitoring such processes, policies and procedures.
- Define, review and recommend a succession planning process and methodology to the INF Board, which ensures a full and diverse range of personal and professional skills, experience, qualifications and background to meet the varied demands of a successful Board, an effective committee structure and a high-performing International Federation.

Person specification

Experience: You will be a person who has experience of working in an international organisation at a senior level or other experience which would give similar benefits. First-hand knowledge of sports governing bodies is desirable.

Skills you will have:

- recruitment of Board and committee members and other roles including role definition, skills evaluation and appropriate selection methods
- assessment and evaluation of committee performance and methods of appraising individual performance
- people development
- working with volunteers
- ensuring an organisation’s recruitment policies provide equality of opportunity and are not discriminatory
- an ability to demonstrate integrity and discretion
- effective interpersonal skills
- be able to maintain strictest confidentiality of sensitive information

Knowledge

All members of the Nominations Committee should have, or should acquire as soon as possible after appointment:
• an understanding of the objectives and key activities of INF and significant issues facing INF.
• an understanding of INF’s structures and responsibilities, including key relationships with partners, businesses and organisations 
• an understanding of the organisation’s culture
• an understanding of the INF’s governance structure including the role of the Board, committees, technical panels and working groups
• an understanding of the INF Articles of Association in relation to the composition of the Board
• an understanding of best practice in sports governance.

**Independence & Conflicts of Interest**

The independent member of the Nominations committee may not be a director, employee or consultant of the INF or an INF Member or an INF Regional Federation.

Upon appointment members of all INF committees and panels are required to complete a conflict of interest declaration.

**Remuneration**

The role is unpaid. However reasonable expenses will be paid in line with the INF Volunteer Expenses Policy.

**Meeting Frequency & Time Requirement**

The Nominations Committee meets by teleconference approximately at least once a year and additionally where required. Committee Members are issued papers approximately 1 week prior to each meeting and are expected to have sufficient time available to read these papers in advance. Occasional face-to-face meetings are held around INF events.

**Diversity Statement**

International Netball Federation Limited (INF) is fully committed to the principles of equality of opportunity and is responsible for ensuring that no employees, job applicants, office holders, volunteers, consultants or members of committees and panels are unlawfully discriminated against because of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race religion or belief, sex and sexual orientation.