



INTERNATIONAL
NETBALL
FEDERATION

Rules Advisory Panel – Terms of Reference

The Rules Advisory Panel (RAP) is authorised by the INF Board of Directors to conduct its business in accordance with the Terms of Reference as set out below. The Board of Directors may review these at any time and, when appropriate, revise to accord with the changing requirements of INF. The Panel is advisory and will make recommendations to the Chief Executive Officer (CEO) and the Game Committee to assist INF to achieve its vision, values and strategic goals as outlined in the Strategic Plan.

1. Composition and Membership

- The RAP shall consist of a maximum of five (5) persons
- The Board of Directors will appoint the Chair for a maximum of four (4) years and approve the membership of the Committee
- The term of office for Panel members will be up to a maximum of four (4) years, subject to an annual performance review by the Chair of the Panel who shall in turn report to the Board.
- Composition of the Panel will be based on a rolling replacement process to ensure regular new members and continuity
- Applications for Membership of the Panel can be supported by Members, Regional Federations and or the Board
- Effort will be made to take account of regional representation, gender, ethnicity and all areas of expertise
- The membership of this Panel should include qualities and abilities across the following areas:
 - a) International Umpiring
 - b) International Coaching
 - c) International Bench Officiating
 - d) Recent International Playing experience
 - e) Good communication skills; written and oral
 - f) Willingness and ability to travel
 - g) Friendly disposition

2. Responsibilities

The Panel is responsible for advising the CEO, Game Committee and the Board and working with them to support the development and implementation of agreed priorities in the Strategic Plan, particularly, in relation to the control and review of the Rules of Netball. The Panel will be required to produce an Operating Procedure Booklet which the Board will approve.

In relation to International Netball the panel shall:

- a) Consider requests for interpretation of the Rules from a Member Association or Regional Federation submitted through the Secretariat
- b) Review proposals to change the Rules
- c) Propose changes to the Rules
- d) Prepare presentation/evidence relating to above proposals
- e) Work in conjunction with the Secretariat in the production and distribution of the official Rules text
- f) Work in conjunction with other Committees and Panels in the broader context of INF's strategic development objectives

3. Operating & Reporting Procedure

- The Panel will be required to operate according to procedures agreed by the Panel at the start of their term of office and approved by the Board of Directors
- The Panel shall report the outcome of any responses to queries or recommendations through the Chair to the CEO
- Discussions and decisions taken by the Panel must happen in a transparent and efficient way via the appropriate means of communication in accordance with any deadlines set by the CEO and/or Board
- Any decisions circulated by email require a 80% majority support from all the Panel members
- Any decisions at Panel meetings will require a 80% majority of all those Panel members present.
- Non response within the required timeframe to a request for a decision will be regarded as support for the decision

4. Meetings

- The Panel may be required to attend meetings in the year of a Rules Review as approved by the Board. This will include but may not be limited to Members Congress at which rules changes will be approved. If appropriate meetings may be conducted electronically by teleconference or videoconference.
- The CEO or a representative from the Secretariat shall usually be present at any meetings
- Meeting agendas will be prepared by the Chair in conjunction with the CEO and circulated to all members of the Panel no later than a week before the meeting
- Minutes will be taken by the CEO or a representative from the Secretariat attending the Meeting or rotated through the membership of the Panel with the exception of the Chair
- Minutes of all meetings will be circulated to the Board via the INF CEO.
- A quorum of a minimum of 50% of the Panel shall be required for all meetings.
- In the absence of the Chair, he/she will appoint a Deputy.

5. Budget and spending authority

- Meeting expenses will be covered in accordance with INF's financial and travel policy
- Any other expenses must be approved through the CEO in accordance with INF's financial policy and budgets